

Notice of Meeting

Education and Skills Board



Date & time
Thursday, 22
October 2015 at
10.00 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Andrew Spragg, Room
122, County Hall, Kingston
upon Thames
Room 122, County Hall
0208 2132673

Chief Executive
David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Spragg, Room 122, County Hall, Kingston upon Thames on 0208 2132673.

Elected Members

Mrs Liz Bowes, Mr Mark Brett-Warburton (Chairman), Mr Ben Carasco, Mr Robert Evans, Mr Denis Fuller, Mr David Goodwin, Miss Marisa Heath, Mrs Margaret Hicks, Mr Colin Kemp, Mrs Marsha Moseley (Vice-Chairman), Mr Chris Norman and Mr Chris Townsend

Independent Representatives:

Derek Holbird (Diocese of Guildford), Simon Parr (Diocese of Arundel and Brighton)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Performance, finance and risk monitoring for education services
 - Schools and Learning
 - Services for Young People (including Surrey Youth Support Service)
 - Special Education Needs and Disability
 - Further Education
 - Early Years
 - Education
- Services to improve achievements for those children in Surrey's care
 - Virtual school
 - School places
 - School transport
- Participation of young people not currently in employment, education or training
 - Apprentices and skills for employment
 - Adult and Community Learning

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

3 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (Friday 16 October 2015).
2. The deadline for public questions is seven days before the meeting (Thursday 15 October 2015)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD

There are no responses to report.

5 RECOMMENDATIONS TRACKER AND FORWARD WORK PLAN

(Pages 1
- 8)

The Board is asked to review its Recommendation Tracker and provide comment as necessary.

6 SPECIAL EDUCATIONAL NEEDS AND DISABILITIES

(Pages 9
- 16)

Purpose of the report:

To update the Board on progress to date of the Special Education Needs and Disabilities (SEND) Programme and recommend opportunities for further engagement

7 INTERNAL AUDIT - HENRIETTA PARKER TRUST FUNDS

(Pages
17 - 24)

Purpose of the report: Scrutiny of Services

To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of Henrietta Parker Trust Funds.

8 DATE OF NEXT MEETING

The next meeting of the Committee will be held on 26 November 2015 at 10am.

David McNulty
Chief Executive

Published: 14 October 2015

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Thank you for your co-operation